



City of Scottsdale Human Services Commission Regular Meeting

**Thursday, September 22, 2011
Via Linda Senior Center, Room 4
10440 E. Via Linda Road
Scottsdale, AZ 85258**

SUMMARIZED MINUTES

PRESENT:

Katherine Weaver, Chair
Steven Rosenberg, Vice Chair
Raoul Zubia, Commissioner
Donald Nordlund, Commissioner
Enid Seiden, Commissioner

ABSENT:

Dustin Thomas, Commissioner
Judy Keane, Commissioner

STAFF PRESENT:

Tim Miluk, Human Services Manager; Granite Reef Sr. Ctr.
Kasey Moyers, Human Services Manager; Via Linda Sr. Ctr.
Valerie Kime Trujillo, Human Services Manager; Paiute
Kathy Breen, Human Services Manager; Vista del Camino
Michelle Albanese, Community Assistance Manager
Zach Matz, Human Services Representative
Cindy Ensign, Human Services Planner
Justin Boyd, Housing Coordinator
Kira Peters, Recreation Coordinator
Donna Brower, Human Services Coordinator
Trisha Serlin, Human Services Coordinator
Jennifer Murphy, Human Services Specialist
Sharon Light-Stephenson, Housing Coordinator
Philip Hershkowitz, Recreation Coordinator
Hugh McGill, Youth and Family Services Manager

Call to Order

Chair Weaver called the meeting to order at 5:30 p.m.

Roll Call

Commission members present as noted above.

1. Approval of the September 8, 2011 Minutes - Regular Meeting

At the request of Chair Weaver, Ms. Albanese reviewed the following list of projects chosen for CDBG Funding during the September 8, 2011 meeting and confirmed that City Council approved the Home Consortium re-program funding on September 20, 2011.

Priority Projects to Fund – Program Income

Granite Reef Senior Center

Chiller system	\$ 250,000
Shade structures	\$ 84,000
GRSC Total:	\$ 334,000

Vista del Camino

Window replacement (N)	\$ 30,000
Shade structure	\$ 80,000
Vista Total:	\$ 110,000

Parks

Chaparral, Indian School, Papago Rotary,
Paiute Neighborhood Park, Pima, Agua
Linda, Chesnutt, Apache, Vista del
Camino (N), Eldorado (S)

12 Playgrounds (\$966,000-\$1,104,000)	\$1,035,000
12 Shade structures (\$276,000)	\$ 276,000
Total Parks:	\$1,311,000

Via Linda Senior Center

Shade structure	\$ 30,000
VLSC Total:	\$ 30,000

Total Projects **\$1,785,000**

Alternate Projects to Fund – Program Income

Paiute

Awnings	\$ 100,000
PNC Total:	\$ 100,000

Via Linda Senior Center

Shade structure	\$ 30,000
VLSC Total:	\$ 30,000

Total Projects **\$ 130,000**

VICE-CHAIR ROSENBERG MOVED TO APPROVE THE SEPTEMBER 8, 2011 REGULAR MEETING MINUTES. SECONDED BY COMMISSIONER SEIDEN, THE MOTION CARRIED UNANIMOUSLY WITH A VOTE OF FIVE (5) TO ZERO (0). COMMISSIONERS KEANE AND THOMAS WERE ABSENT.

2. Family Self-Sufficiency (FSS) Program

Ms. Light-Stephenson, Housing Coordinator, reviewed the purpose and goals of the Family Self-Sufficiency Program, which is a voluntary five-year program that provides case management to Section 8 participants, assisting individuals in becoming self sufficient, highlighting services provided in collaboration with other organizations including the Homebuyer's club. She explained the resources made available as part of the Homeownership Assistance Program.

Commissioners were given the opportunity to ask questions.

Laura Holly Pennington, FSS participant, told her story and talked about the ways that the Family Self-Sufficiency Program and the Homeownership Assistance Program improved her life.

3. Programmatic Agreement with the State Historic Preservation Office for CDBG/HOME Funded Activities

Mr. Justin Boyd, Housing Coordinator, presented the programmatic agreement with the Arizona State Historic Preservation Office that will be presented to City Council on October 4, 2011 as Resolution No. 8811 for adoption. The resolution will allow the City to conduct its own historic clearance process for projects funded with U.S. Department of Housing and Urban Development funds, resulting in a streamlined procedure for the Section 106 National Historic Preservation Act review process for specific Community Development Block Grant activities for HOME, providing quality customer service in an expedient manner with no additional cost.

Commissioners were given the opportunity to ask questions.

4. Emergency Repair Program

Ms. Michelle Albanese, Community Assistance Manager, provided an overview of the City's Emergency Repair Program and discussed the current and proposed administration of the program. She proposed that the Emergency Repair Program, along with the existing Rehabilitation program and the Roof Repair program, be administered through the Community Assistance office for the upcoming Fiscal Year 2012/13, noting that no additional cost would be incurred.

Discussion ensued regarding program cost, number of staff used to administer the program, concerns with the current administration through the Foundation for Senior Living, and time requirements for repairs to be completed.

COMMISSIONER ZUBIA MOVED TO BEGIN ADMINISTRATION OF THE EMERGENCY REPAIR PROGRAM AND CREATE A "SET ASIDE" AMOUNT, WITH THE DOLLAR AMOUNT TO BE DETERMINED ON AN ANNUAL BASIS. SECONDED

BY COMMISSIONER SEIDEN, THE MOTION CARRIED UNANIMOUSLY WITH A VOTE OF FIVE (5) TO ZERO (0). COMMISSIONERS KEANE AND THOMAS WERE ABSENT.

5. Update on Current 11/12 After School and Teen Programs

Discussion on this item was moved to after item six.

6. Application Presentation/Orientation for 12/13 Fiscal Year Funding, CDBG/HOME, Scottsdale Cares and Endowment Funds, Along with General Funds

Mr. Boyd provided an overview of the upcoming application and presentation process for the Fiscal Year 2012/13 CDBG, HOME, Scottsdale Cares, Endowment and General Funds. He noted process dates as follows:

- February 7, 2012: Agencies will make presentations to the Commission in support of their CDBG public services, non-public services, and HOME funds funding requests;
- February 9, 2012: Agencies will make presentations to the Commission in support of their funding requests for Scottsdale Cares, General Funds and endowment;
- February 23, 2012: Evaluation tools will be collected from the Commission;
- March 8, 2012: The Commission will discuss and determine preliminary funding allocations for each funding source;
- March 22, 2012: The Commission will finalize funding recommendations and allocations for FY 2012/13;
- April 17, 2012: City Council will review recommendations for CDBG public services, non-public services, and HOME funds;
- June 19, 2012; City Council will review recommendations for Scottsdale Cares, General funds and Endowment.

Chair Weaver expressed interest in looking into a partial or full restoration of General Funds. Mr. Boyd replied that it was set at \$200,000 for now subject to adoption of the budget by City Council.

5. Update on Current 11/12 After School and Teen Programs

Valerie Kime Trujillo, Human Services Manager at Paiute Neighborhood Center, gave an update on City After-School and Teen Programs. Her presentation included marketing strategies, the registration process, and scholarship opportunities. The program currently has 91% cost recovery, but the goal of the program is to have 100% cost recovery. Discussion ensued regarding the various programs, including the summer program, grants, and the suggestion of incorporating a preschool program and walk-in programs.

7. Overview and Round Table Discussion of the Senior Target Population

Mr. Kasey Moyers, Human Services Manager, said that the goal of the round table discussion was to better educate the Commissioners and the public about program

philosophies, current issues, future trends, unmet needs and priorities for the next five years. Mr. Miluk added that staff members from each center would tell personal stories to paint a picture of what happens at the senior centers on a daily basis so that the Commission will be better equipped as advocates.

Ms. Kira Peters, Recreation Coordinator at Via Linda Senior Center, talked about fall prevention classes, the Too Fit to Fall Event, and work done in collaboration with Scottsdale Healthcare and the Fire Department, as well as the challenges of programming recreation activities for seniors.

Ms. Donna Brower, Human Services Coordinator, talked about case management provided to seniors, mental health issues, and networking opportunities that are utilized in order to provide better case management. She shared stories of two of her long-time mental health clients.

Ms. Trisha Serlin, Human Services Coordinator, talked about services provided through the Via Linda Senior Center that aid seniors in finding their passion and purpose and in aiding with seniors' financial and daily living concerns. She shared a story about a widow and how the Via Linda Senior Center made a difference in her life.

Ms. Jennifer Murphy, Granite Reef Senior Center, talked about trends in mental health issues, trends in hoarding, and the increase of individuals needing disability assistance. She told a story about a woman who is actively involved at the Granite Reef Senior Center and has an ongoing hoarding problem and the assistance that the Center was able to provide to her.

Mr. Zach Matz, Human Services Representative, talked about the Beat the Heat and Adopt a Senior Programs and the benefits that the program provides to seniors, including the ability for staff to evaluate the seniors living conditions and recommend social services assessments. He shared a story about an Adopt a Senior participant noting that the greatest services the programs provide is personal interaction.

Commissioners were given the opportunity to ask questions.

8. Staff and Commission Updates

Mr. Moyers reviewed program information and event dates and noted that a copy of the PowerPoint presentation will be forwarded to each Commissioner.

9. Open call to the Public

No members of the public wished to speak.

10. Adjournment

Being duly moved and seconded, the meeting adjourned at 7:46 p.m.

Respectfully submitted,
A/V Tronics, Inc. DBA AVTranz.